

For undervisere og studenter

Starte opptaket

<https://support.office.com/en-us/article/Record-a-meeting-in-Teams-34dfbe7f-b07d-4a27-b4c6-de62f1348c24>



Spille av undervisningen

<https://support.office.com/en-us/article/Play-and-share-a-meeting-recording-in-Teams-7d7e5dc5-9ae4-4b94-8589-27496037e8fa>

For IT og Tjenesteeiere:

Klargjøre og styre tjenesten

<https://docs.microsoft.com/en-us/microsoftteams/cloud-recording>

Her er en samling av informasjon om å bruke Teams til fjernundervisning:

<https://www.microsoft.com/en-us/microsoft-365/blog/2020/03/11/helping-teachers-students-switch-remote-learning/>

Verdt å merke seg fra blog posten:

- You can show a film by [sharing your system audio](#) in a meeting.
- Record a class session in case some students can't join during the live session.
- If they are out sick or can't join class because of an appointment, remind them to [change their status](#) or set a status message so their classmates are also aware.
- Recognize your students by [sending them Praise](#) in the channel, inspiring more students to participate.
- You can support students 1:1 in a chat, creating a safe space for students to ask their questions and get the extra help they need.

[Create Teams](#) for your different University Departments

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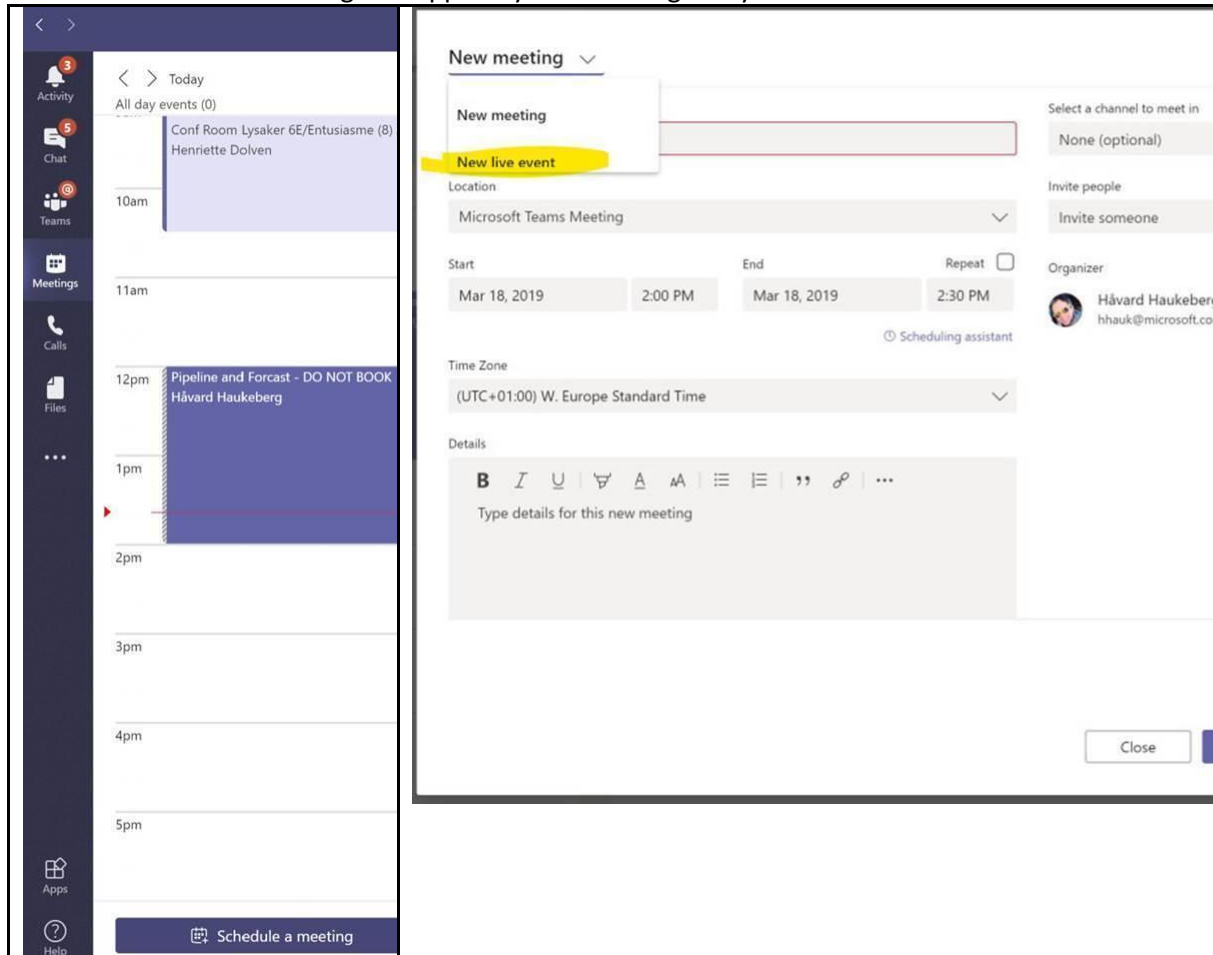
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Teams Live event

<https://haukeberg.no/2019/03/18/dual-content-streams-in-teams-live-event/>

Gå inn i teams kalenderen og sett opp et nytt møte. Velg så Ny Live Event.



Microsoft Teams video training

<https://support.office.com/en-us/article/microsoft-teams-video-training-4f108e54-240b-4351-8084-b1089f0d21d7>

Og: <https://www.youtube.com/watch?v=Yn0WtuiPOIU>

Nettverk og routing

Top 10 tips for performance tuning I Office 365:

<https://docs.microsoft.com/en-us/archive/blogs/onthewire/top-10-tips-for-optimising-troubleshooting-your-office-365-network-connectivity>

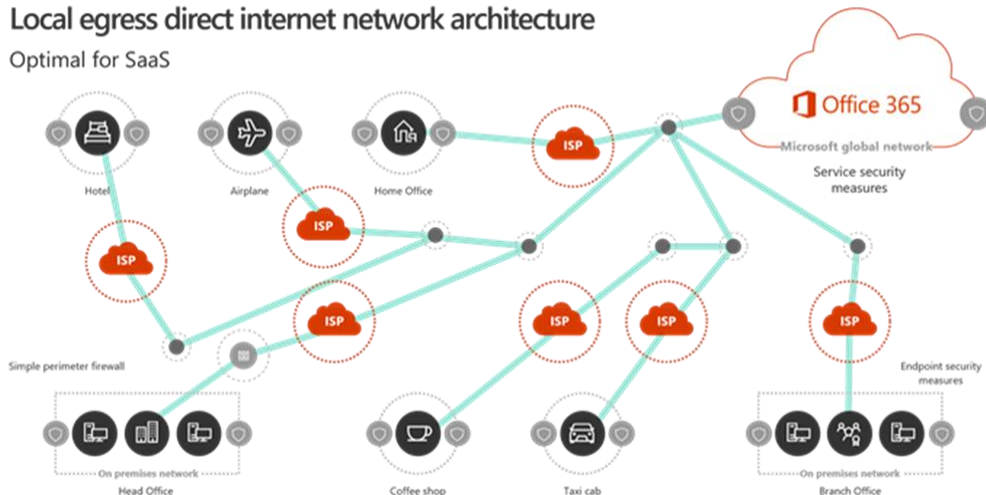
Sjekk at alle Office 365 dns records er aktive.

<https://docs.microsoft.com/en-us/microsoft-365/admin/get-help-with-domains/information-for-dns-records?view=o365-worldwide>

Kvalitet kan variere over de forskjellige ISP'ene når brukerne er over alt.

Local egress direct internet network architecture

Optimal for SaaS



Til Universitetet/skolen

Økonomisk støtte til oppsett.

Microsoft kan via deres lokale partner støtte oppsett av det tekniske miljøet for å støtte fjernundervisning.

Kontakt: hhauk@microsoft.com for å søke om støtte

Teknisk støtte

For å sette opp Teams rent teknisk tilbyr Microsoft FastTrack gratis remote assistanse av en tekniker. Denne tjenesten er levert på engelsk.

Kontakt hhauk@microsoft.com for å nominere deg selv.

Det er også mulig å nominere seg selv direkte på <https://fasttrack.microsoft.com>

Du logger inn med din Office 365 Administrator for å starte prosessen.

Gjør det selv Teams teknisk oppsett:

NB: De som ikke har exchange hybrid eller exchange online må opprette en Teams Cloud bruker for møtebooking.

Denne brukeren booker kun møter og inviterer de andre inn i møtene.

*Denne brukeren blir liggende på *.onmicrosoft.com domenet.*

Husk to-faktor!

- [Configure Teams for Education](#)
- [How to use Microsoft Teams, a demo tutorial \(2019\)](#)
- [Explore how Microsoft Teams can be used in the educational space](#)
- [Demo: Teams in the Classroom at Microsoft Inspire 2019](#)
- [Module 1: Getting Started with Microsoft Teams](#)
- [Module 2: Professional Learning Communities \(PLC's\) meet Microsoft Teams](#)
- [Module 3: Manage teacher workflow in Microsoft Teams](#)
- [Module 4: Creating a Class in Microsoft Teams](#)

Til sluttbrukere

Teams er nå gratis for alle, ikke bare utdanning.

- **Office 365 A1 – Free versions to all educational institutions:** This version provides unlimited chat, built-in group and one-on-one audio or video calling, 10 GB of team file storage, and 2 GB of personal file storage per user. You also get real-time collaboration with the Office apps for web, including Word, Excel, PowerPoint, and OneNote. No restrictions for # of users.
 - [Get started for free](#)
 - [Technical documentation](#)
- **Microsoft Teams for Free (Individuals and IT roll-out – in Office 365 A1 above):** Provides unlimited chat, built-in group and one-on-one audio or video calling, 10 GB of team file storage, and 2 GB of personal file storage per user:
 - [Get started for free](#)
 - [Technical documentation](#)
- **Minecraft: Education Edition and resources to support remote learning.** We've extended access to Minecraft: Education Edition to all free and paid O365 Education accounts through end of June and published a remote learning kit for educators with links to >100 Minecraft lessons and STEM curriculum. We are hopeful this access and content will help keep students and teachers connected and engaged in learning during this difficult time.
 - [M:EE Blog](#): resources to support remote learning
 - [M:EE remote learning toolkit](#) for education customers
 - [M:EE field resources](#) including [updated teacher training programs](#) for your school districts and [updated branding guidelines](#) and approved fonts.

Sluttbrukerstøtte:

Vi jobber med en ordning her, den er ikke helt klar enda.

Webinarer - regemlessig.

Microsoft Norge har mulighet ved behov til å opprette en regelmessig webinarserie (daglig/ukentlig) for sluttbrukere der de kan få hjelp til å bruke Teams.

Er dette behov så kontakt oss

hhauk@microsoft.com

Dårlig tilkobling til Teams

Dersom du sitter hjemme og sliter med tilkoblingen til Office 365 kan du prøve å gå via en VPN.

Da blir din trafikk routet en annen vei til vårt datasenter.

Express VPN er et eksempel.

Lokale beredskapsgruppen hos Microsoft er:

Kristoffer Thomsen

Løsningsspesialist, infrastruktur
+47 90887115

kristot@microsoft.com

Håvard Siegel Haukeberg

Kundekontakt
+47 95786094

hhauk@microsoft.com

Henriette Dolven

Leder for utdanning i Norge
+47 90868794

henrab@microsoft.com